



ZONING CERTIFICATION APPLICATION

The City of Peachtree Corners Planning and Zoning Section of the Community Development Department will certify the zoning of a parcel located within the incorporated limits of Peachtree Corners. Zoning Certification requests should be emailed to kthomas@peachtreecornersga.gov. **Failure to submit the below referenced documents will hinder the review process and cause delays with your Zoning Certification request.**

The following items are required and should be included with your request.

1. **Zoning Certification Letter Application.** – This application must be completed in full.
2. **Boundary Survey or Plat.** – If a boundary survey is not submitted with the request, your application will not be processed.
3. **Zoning Certification Letter Fee.** – \$100 per non-contiguous parcel. Fees may be paid via our online portal, BS&A or via check. If paying via check, make checks payable to “City of Peachtree Corners”. **Once the application has been deemed complete and has been accepted, a link for a secure payment will be sent via our permitting portal, BS&A.**

APPLICANT INFORMATION		
Contact Name:		
Company Name:		
Address:		
City:	State:	Zip:
Phone:	Email:	
PROPERTY INFORMATION		
Property Address:		
City:	State:	Zip:
Parcel ID:		

Our office will provide a letter certifying the zoning, conditions of zoning, if any, and the section(s) from the Zoning Ordinance that outlines the permitted uses in the zoning district. **Please allow 10 business days for the completion of the Zoning Certification request.**

Please be advised that the Planning and Zoning Section does not certify conformance with the standards contained in the Zoning Ordinance and/or the Development Regulations, Sign Ordinance, or confirm conformance with building codes, fire codes, sewer or water ordinances.

Should you require this information, you will need to complete an [Open Records Request](#).