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COUNCIL MEETING AGENDA

Mike Mason, Mayor

Phil Sadd – Post 1, Council Member

Jeanne Aulbach – Post 4, Council Member

James Lowe – Post 2, Council Member

Lorri Christopher – Post 5, Council Member

Alex Wright – Post 3, Council Member

Weare Gratwick – Post 6, Council Member

January 21, 2013

COUNCIL AGENDA

7:00 PM

PEACHTREE CORNERS CITY HALL

147 TECHNOLOGY PARKWAY, PEACHTREE CORNERS, GA 30092

A) CALL TO ORDER

B) ROLL CALL

C) PLEDGE OF ALLEGIANCE

D) MAYOR'S OPENING REMARKS

E) CONSIDERATION OF MINUTES – January 7, 2014

F) CONSIDERATION OF MEETING AGENDA

G) PUBLIC COMMENTS

H) CONSENT AGENDA - No Items

I) PRESENTATIONS AND REPORTS

- 1. Mayor Mason** A Proclamation of the City of Peachtree Corners, Georgia recognizing the contributions of Gwinnett County Commissioner Lynette Howard.
- 2. Mayor Mason** A Proclamation of the City of Peachtree Corners, Georgia recognizing the contributions of Representative Tom Rice.
- 3. Diana Wheeler** Staff Activity Report
- 4. Julian Jackson** FY 2013 Financial Statements

J) NEW BUSINESS

1. **O2013-12-23** SECOND READ and Consideration of an Ordinance to amend Chapter 6 (“alcoholic beverages”) of the Code of the City of Peachtree Corners, Georgia, in order to amend Sec. 6-42 to allow individuals to bring in their own alcoholic beverages to certain types of retail establishments subject to restrictions and limitations; to allow certain non-dining business establishments to accommodate the consumption of wine and malt beverages on their premises; and for other purposes.
2. **ACTION ITEM** Consideration on designating City Hall as the sole polling location for the City of Peachtree Corners.
3. **ACTION ITEM** Discussion/Approval 2014 Resurfacing

K) WORK SESSION

1. **Gary Smith** Presentation from Elections Consultant Mr. Gary Smith concerning the use of paper ballots or electronic ballots.
2. **Diana Wheeler** Gateway Grant Discussion
3. **Diana Wheeler** Year-End Activity Report

L) EXECUTIVE SESSION

M) ADJOURNMENT

CITY OF PEACHTREE CORNERS
SPECIAL CALLED COUNCIL MEETING
JANUARY 7, 2014, @ 7:00PM

The Mayor and Council of the City of Peachtree Corners held a Special Called Council Meeting at City Hall, 147 Technology Parkway, Suite 200, Peachtree Corners, GA, 30092. The following were in attendance:

Mayor	Mike Mason
Council Member	Phil Sadd – Post 1
Council Member	James Lowe – Post 2
Council Member	Alex Wright – Post 3
Council Member	Jeanne Aulbach – Post 4
Council Member	Lorri Christopher – Post 5
Council Member	Weare Gratwick – Post 6
City Manager	Julian Jackson
City Clerk	Kym Chereck
City Attorney	Bill Riley

PLEDGE OF ALLEGIANCE: Mayor Mason led the Pledge of Allegiance.

MINUTES:

MOTION TO APPROVE THE MINUTES FROM THE DECEMBER 17, 2013 COUNCIL MEETING.

By: Council Member Christopher

Seconded by: Council Member Aulbach

Vote: (7-0) (Christopher, Aulbach, Mason, Sadd, Lowe, Wright, Gratwick)

CONSIDERATION OF THE MEETING AGENDA:

There was no change to the agenda.

PUBLIC COMMENT:

There were no public comments

PRESENTATIONS AND REPORTS:

Mayor Mason swore re-elected Council Members James Lowe, Jeanne Aulbach and Weare Gratwick

NEW BUSINESS:

Discussion/Approval of Gwinnett County/City of Peachtree Corners Joint Project Submitted.

City Manager, Julian Jackson, presented the Mayor and Council with a report which consisted of a list of potential joint transportation projects for their approval. (Listed below are the nine (9) projects.) Mr. Jackson requested a consensus from the Mayor and Council to authorize him to proceed to discuss with Gwinnett County, projects 1 – 3. After discussion, the Mayor and Council authorized Mr. Jackson to proceed with projects 1 – 3.

Potential Joint transportation projects:

1. Peachtree Parkway @ Peachtree Industrial Boulevard (SR 141) – *Capacity Improvements*
2. Buford Highway @ Jimmy Carter Boulevard – *Grade Separation*
3. Holcomb Bridge Road @ Jimmy Carter Boulevard – *Intersection Improvements*
4. Peachtree Parkway Signals – Holcomb Bridge Road to Chattahoochee River – *Signal Software Upgrade and Cameras for all signals*
5. Peachtree Corners Circle – Peachtree Parkway to Medlock Bridge Road – *Sidewalks*
6. Jones Mill Road – Peachtree Corners Circle to Green Pointe Parkway – *Sidewalks*
7. Peachtree Corners Circle – PBI to Holcomb Bridge Road – *Patching & Resurfacing*
8. Spalding Drive – Winters Chapel Road to north of River Exchange Parkway – *Operational & Safety Improvements, Including a New Bridge*
9. Holcomb Bridge Road Signals – PBI to Chattahoochee River – *Signal Software Upgrade and Cameras for all signals*

WORK SESSION:

There were no work session items.

EXECUTIVE SESSION:

MOTION TO GO INTO EXECUTIVE SESSION FOR THE DISCUSSION OF ONE (1) POTENTIAL LITIGATION MATTER.

By: Council Member Sadd

Seconded: Council Member Christopher

Vote: (7-0) (Sadd, Christopher, Mason, Lowe, Wright, Aulbach, Gratwick)

MOTION TO COME OUT OF EXECUTIVE SESSION.

By: Council Member Sadd

Seconded: Council Member Christopher

Vote: (7-0) (Sadd, Christopher, Mason, Lowe, Wright, Aulbach, Gratwick)

ADJOURNMENT:

MOTION TO ADJOURN AT 8:05 PM.

By: Council Member Wright

Seconded by: Council Member Sadd

Vote: (7-0) (Wright, Sadd, Mason, Lowe, Aulbach, Christopher, Gratwick)

Approved,

Attest:

Mike Mason, Mayor

Kymerly Chereck, City Clerk

(Seal)



Memo

TO: Mayor and Council

CC: Julian Jackson, City Manager

FROM: Diana Wheeler, Community Development Director

SUBJECT: Staff Activity Report

The following is a summary of Staff activity during the period of 1/2/14 – 1/17/14.

- A. Meetings with:
 - 1. DDA for their regular, quarterly update.
 - 2. Representative from Carl Vinson Institute regarding mandatory DDA training (scheduled for Feb. 15, 2014).
 - 3. Broker representing a corporate headquarters business that may relocate to the City.
 - 4. Developer interested in property rezoning.
 - 5. Simpsonwood representative concerning Comprehensive Plan objectives for property.
- B. Per court order, processed billboard sign permit for a billboard with LED /changeable copy next to the Love Shack. The sign will be closer to the road than the current billboard in order to prevent lighting from spilling over onto adjacent residential neighborhood.
- C. Established metrics for Year End Reports, gathered data, and prepared charts to illustrate activity.
- D. Reviewed plans for various development projects.
- E. Completed preliminary work for Gateway Grant application.
- F. Investigated requirements for alcoholic beverage ordinance.
- G. Responded to phone calls and e-mails from residents, business people, and others.
- H. Prepared a preliminary schedule for Town Center LCI grant as follows:
 - 1. 2/12/14 - Meeting with ARC to review grant contract
 - 2. 2/18/14 – Council reviews Consultant RFP
 - 3. 2/21/14 – RFP advertised and distributed
 - 4. 3/12/14 – RFP responses due
 - 5. 3/17/14 – Steering Committee (DDA) meets to review RFP responses
 - 6. 4/15/14 – City Council awards consultant contract
 - 7. 5/1/14 - Consultant contract submitted to ARC for approval
 - 8. 5/13/14 – Study begins (Planning Commission Meeting)
 - 9. 2/10/15 – Study plan adopted (City Council Meeting)

Processed the following permit applications:

- | | | | | |
|----|----------|-----------------------|----------------------------------|-----------------|
| 1. | 1/2/2014 | UNLIMITED RESTORATION | 3330 PEACHTREE CORNERS CIR STE K | INTERIOR FINISH |
| 2. | 1/2/2014 | UNLIMITED RESTORATION | 3330 PEACHTREE CORNERS CIR STE M | INTERIOR FINISH |

3.	1/2/2014	UNLIMITED RESTORATION	3330 PEACHTREE CORNERS CIR	DEMO
4.	1/2/2014	A MONEY TRANSFER	3435 MEDLOCK BRIDGE RD STE 204	CERT. OF OCC.
5.	1/2/2014	SHRIVER MECHANICAL	7050 JIMMY CARTER BLVD	HVAC
6.	1/2/2014	HARSHMAN PHILLIPS	3050 AMWILER RD STE 200	CERT. OF OCC.
7.	1/3/2014	SUPERIOR PLUMBING	3859 ALLENHURST DRIVE	PLUMBING
8.	1/3/2014	SUPERIOR PLUMBING	4072 YELLOW GINGER GLEN	PLUMBING
9.	1/3/2014	DWELL REMODELIN LLC	4280 RIVER BOTTOM DRIVE	REMODEL
10.	1/6/2014	RED DOOR RENOVATIONS	5587 PATRICK COURT	DEMO
11.	1/6/2014	GEOCOM,INC	155 TECHNOLOGY PKWY STE 400	ELECTRICAL
12.	1/6/2014	SIGNCO SIGNS & GRAPHICS,LLC	5450 PEACHTREE PKWY	PERMANENT SIGN
13.	1/7/2014	IRONWOOD BUILDERS	3000 NORTHWOODS PKWY STE 140	INTERIOR FINISH
14.	1/7/2014	GOLDEN NAILS BY VAN CHI LLC	5005 PEACHTREE PKWY STE 850	CERT. OF OCC.
15.	1/7/2014	SCOTT CONTRACTING	6200 THE CORNERS PKWY	INTERIOR FINISH
16.	1/8/2014	PACIFIC GLOBAL LOGISTICS	5655 PEACHTREE PKWY STE 150	CERT. OF OCC.
17.	1/8/2014	LAKEVIEW BEHAVIORAL	1 TECHNOLOGY PKWY SOUTH	DEMO
18.	1/8/2014	VASTEX INC	2840 HUMPHRIES WAY	ELECTRICAL
19.	1/9/2014	CONSTRUCTION DEPOT	6611 BAY CIRCLE STE 100	CERT. OF OCC.
20.	1/9/2014	FAIRWAY OUTDOOR	6073 PEACHTREE PKWY	PERMANENT SIGN
21.	1/10/2014	GWINNETT CO. WATER RES.	4511 JONES BRIDGE CIRCLE	ADDITION
22.	1/10/2014	CRÈME DE LA CRÈME	4785 PEACHTREE CORNERS CIR	TEMPORARY SIGN
23.	1/13/2014	SMH AUTO REPAIRS	4959 BUFORD HWY B-6	CERT. OF OCC.
24.	1/13/2014	J CHAMBERLAIN	3294 MEDLOCK BRIDGE RD	ELECTRICAL
25.	1/13/2014	T OLIVER HAIR STUDIO	3867 HOLCOMBBRIDGE RD STE 100	CERT. OF OCC.
26.	1/14/2014	GA DELTA MECHANICAL	4194 ANCIENT AMBER WAY	PLUMBING
27.	1/14/2014	GA DELTA MECHANICAL	6265 HARROW TRACE	PLUMBING
28.	1/14/2014	GA DELTA MECHANICAL	3866 GRAND FOREST DRIVE	PLUMBING
29.	1/14/2014	J AND D CUSTOM BUILDERS	4795 NATCHEZ TRACE COURT	ADDITION
30.	1/14/2014	SIGN PROS	3380 HOLCOMB BRIDGE RD STE 6	PERMANENT SIGN
31.	1/14/2014	SIGN PROS	5155 PEACHTREE PKWY STE 120B	PERMANENT SIGN
32.	1/14/2014	SIGN PROS	5155 PEACHTREE PKWY STE 120B	PERMANENT SIGN
33.	1/14/2014	SOUTHERN MATTRESS DISC.	5025 WINTERS CHAPEL RD STE I	CERT. OF OCC.
34.	1/15/2014	J CHAMBERLAIN	6750 JONES MILLS COURT	ELECTRICAL
35.	1/15/2014	MANNING & ASSOCIATES	3500 PARKWAY LN STE #470	INTERIOR FINISH
36.	1/16/2014	RELIANCE MECHANICAL INC	155 TECHNOLOGY PKWY STE 400	HVAC

AN ORDINANCE TO AMEND CHAPTER 6 (“ALCOHOLIC BEVERAGES”) OF THE CODE OF THE CITY OF PEACHTREE CORNERS, GEORGIA, IN ORDER TO AMEND SEC. 6-42 TO ALLOW INDIVIDUALS TO BRING IN THEIR OWN ALCOHOLIC BEVERAGES TO CERTAIN TYPES OF RETAIL ESTABLISHMENTS SUBJECT TO RESTRICTIONS AND LIMITATIONS; TO ALLOW CERTAIN NON-DINING BUSINESS ESTABLISHMENTS TO ACCOMMODATE THE CONSUMPTION OF WINE AND MALT BEVERAGES ON THEIR PREMISES; AND FOR OTHER PURPOSES.

WHEREAS, the Mayor and Council of the City of Peachtree Corners are charged with the protection of the public health, safety, and welfare of the citizens of Peachtree Corners; and

WHEREAS, Chapter 6 (“Alcoholic Beverages”) of The Code of the City of Peachtree Corners, Georgia, currently does not accommodate individuals who want to bring their own unopened bottle of wine or malt beverage into a dining establishment; and

WHEREAS, Chapter 6 of The Code of the City of Peachtree Corners, Georgia, currently prevents retail establishments that don’t serve food from allowing the consumption of wine or malt beverages on their premises; and

WHEREAS, the Mayor and Council desire to allow individuals to bring their own unopened bottle of wine or malt beverage into dining establishments that have a policy permitting this; and

WHEREAS, the Mayor and Council further desire to allow the consumption of wine and malt beverages on the premises of certain types of businesses that are not dining establishments;

NOW THEREFORE, the Council of the City of Peachtree Corners hereby ordains, as follows:

Section 42: Chapter 6 (“Alcoholic Beverages”) of The Code of the City of Peachtree Corners, Georgia, is hereby amended by adding the following:

It is prohibited for any person to bring his own alcoholic beverage into any business establishment without regard to whether such establishment is licensed to serve alcoholic beverages except as follows:

(1) Any person dining at a business establishment licensed to sell wine and/or malt beverage for consumption on the premises may bring an unopened bottle of wine and/or malt beverage into said establishment for consumption if the establishment has a policy permitting same.

(2) Any person who is a patron of a theater, art gallery, book store, hair salon, nail salon, spa, florist, live music or comedy venue may bring an unopened bottle of wine and/or malt beverage into the establishment for consumption on the premises, provided: (a) the owners or their agents have a policy permitting a patron to bring an unopened bottle of wine and/or malt beverage into the business establishment for consumption on the premises, (b) the establishment is licensed as required hereinafter and; (c) the business establishment does not meet the requirements for an alcoholic beverage license as described in Article II of this chapter.

(3) Any wine or malt beverage not consumed at a business establishment, as described in subsections (1) and (2) of this section, shall be disposed of at the premises and not carried out in an open container, except that the business establishment may be able to reseal and repack the opened bottle of wine as required by O.C.G.A. § 3-6-4.

(4) A business establishment, as described in subsection (2), shall be required to be licensed by the city and meet all application requirements and be governed by the ordinance provisions as set forth in section 9 of this chapter. Further, no business establishment so licensed shall have any employee under the age of 18 working in the establishment, and the business establishment shall have an established closing time no later than 10:00 p.m. The fee for a business establishment to permit wine and/or malt beverage to be brought into the establishment, as described in subsection (2), shall be in an amount as set by resolution of the city council, which amount shall remain in effect until modified or amended by subsequent resolution adopted by the city council.

(5) All applicable state laws and city ordinances which address the use and serving of alcoholic beverages shall apply to this section.

(6) For purposes of this section, the term business establishment shall not include a private hotel room or other similar guestroom or a private club.

Section 2: *Repeal of Conflicting Provisions.* All ordinances, parts of ordinances, or regulations in conflict herewith are repealed.

Section 3: *Severability.* Should any court of competent jurisdiction declare any section of this Ordinance invalid or unconstitutional, such declaration shall not affect the validity of the Ordinance as a whole or any part thereof, which is not specifically declared to be invalid or unconstitutional.

Section 4: The provisions of this Ordinance shall become and be made a part of The Code of the City of Peachtree Corners, Georgia, and the sections of this Ordinance may be renumbered to accomplish such intention.

SO ORDAINED AND EFFECTIVE, this the ___ day of _____, 2014.

APPROVED:

Mike Mason, Mayor

ATTEST:

Kym Chereck, City Clerk

(Seal)



Memo

TO: Mayor and Council

CC: Julian Jackson, City Manager

FROM: Diana Wheeler, Community Development Director

DATE: January 17, 2014

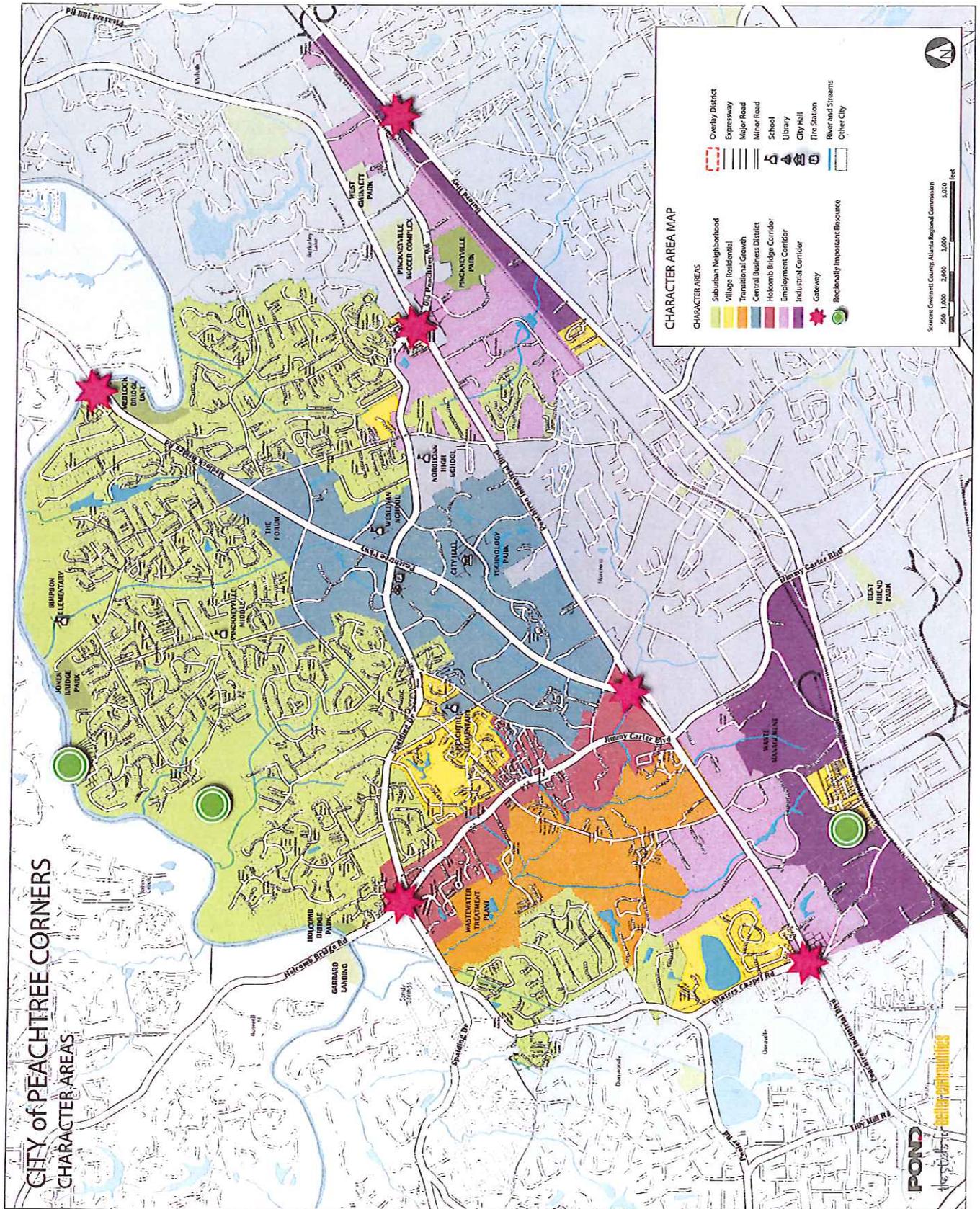
SUBJECT: GATEway Grant

The GATEway Grant is a Georgia Department of Transportation roadside enhancement program intended to beautify areas along state routes. The grant reimburses landscape projects up to \$50,000 and grant funding can only be used for plant material. It cannot be used for signage, lighting, monument features or other similar components of a traditional entryway into a community. There are additional limitations to the grant, as well, such as the prohibition against using grant funding to landscape medians. All together, the grant is fairly limited in scope and funding; however, for the right project, it can provide sufficient enhancement to make a significant impact. Staff believes that Peachtree Corners has such a project, the type of project that the GATEway grant was designed to serve.

In assessing possible sites for the use of the grant, Staff started with the 2033 Comprehensive Plan. The Character Areas map identifies six gateways into the City and describes their purpose (see attached). Staff investigated the site conditions at each location to determine where the grant funding, if awarded, would have the greatest impact. Based on the analysis of each site, it was determined that the most beneficial application of landscaping would be around the existing Peachtree Corners monument sign at the convergence of Peachtree Parkway and Peachtree Industrial Boulevard on the southern end of the City.

This existing monument sign is well made and in good condition; however, its low profile makes the sign less noticeable than a traditional entryway feature. In this case, the addition of landscaping with vibrant colors would draw attention to the low profile sign.

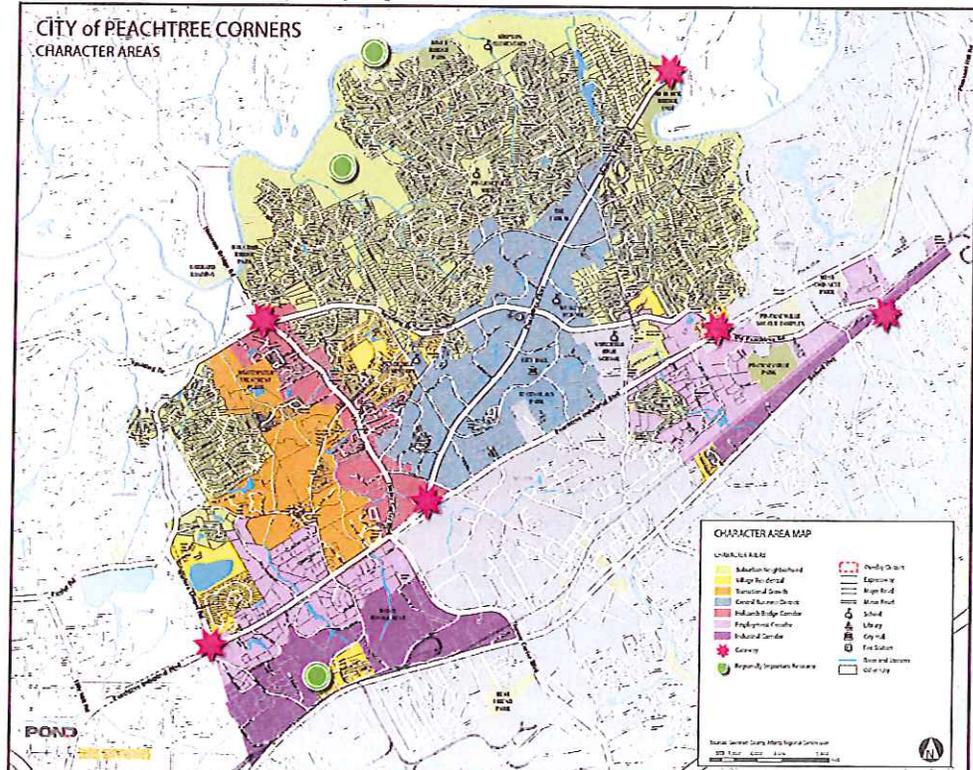
Staff is proposing that Okame Cherry trees, Fringe Trees, and Merlot Redbuds be planted behind the sign to add pink, white, and magenta colors in the Spring. Knockout Roses on the sides of the sign would add a profusion of bright red color at the same height as the sign during the Summer and into the Fall. In addition, new sod would be added in front of the sign and a maintenance plan (required by the grant application) is proposed to ensure the long-term health of all the new landscaping.



GATEWAYS

The purpose of a gateway is to provide a sense of arrival and to establish a distinct sense of place and community identity. The gateways in Peachtree Corners are not distinct character areas; rather, they are important nodes within other character areas that require special attention due to their important locations at major entryways into the City. Gateways are the developed or undeveloped land located at strategic points on major thoroughfares into Peachtree Corners; they serve as an important means of access to the city. Peachtree Corners wishes to focus on the appearance of major gateways with appropriate signage, landscaping, and other beautification measures. As the City works towards building community identity for its residents as well as throughout the region, distinct signage can help people recognize when they are arriving in Peachtree Corners. The Character Area Map shows recommendation gateway locations. However, additional gateways may be appropriate at other locations with high traffic volumes. Smaller welcome signage may also be desired at additional, less-traveled locations; city limits signs should be installed at the boundary of the city, and gateway features are ceremonial and not intended as a substitute for city limit signs.

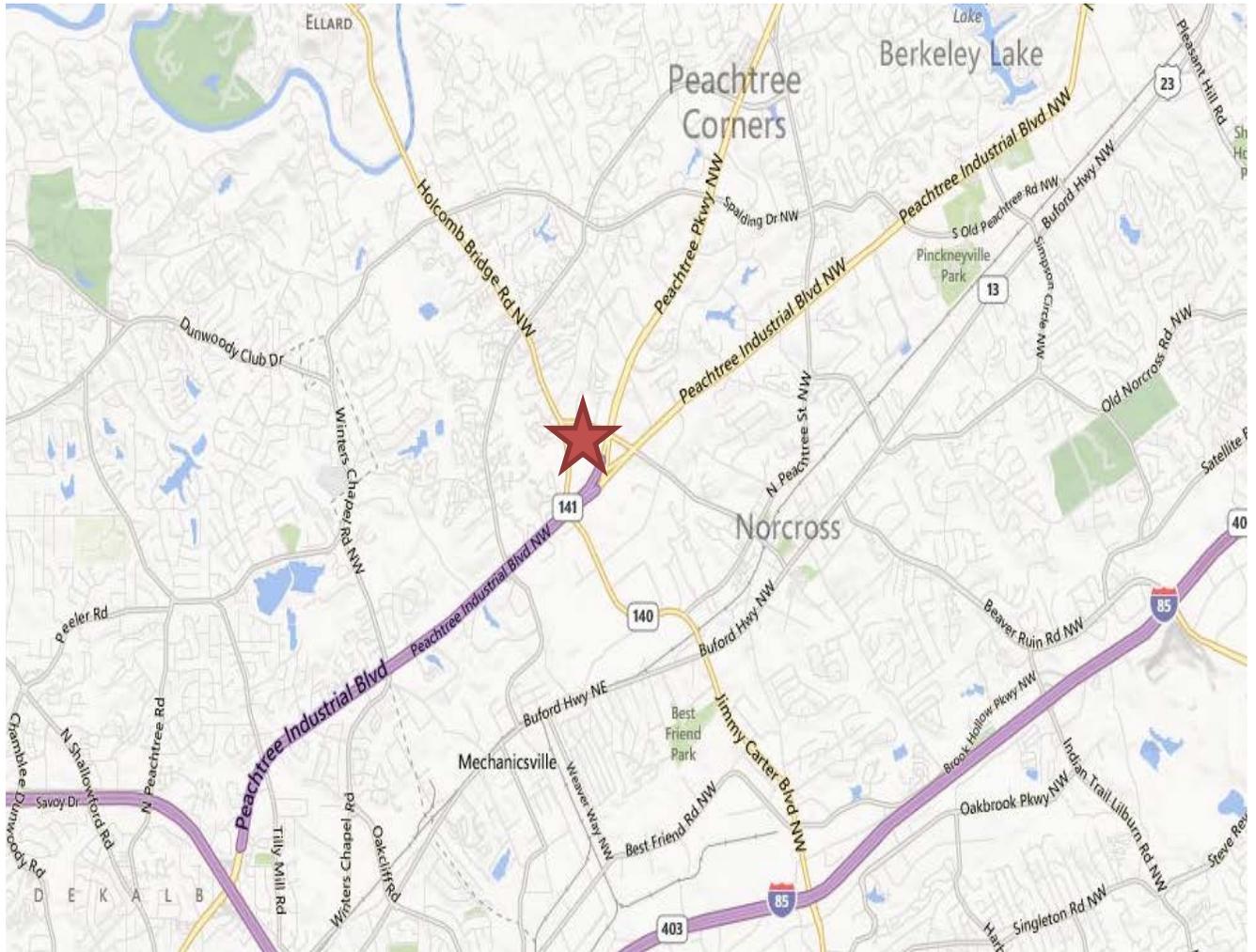
Figure 14. Gateways and Regionally Important Resources



Gateways and Regionally Important Resources are indicated in Figure 14.

GATEway Grant Program – Location Map

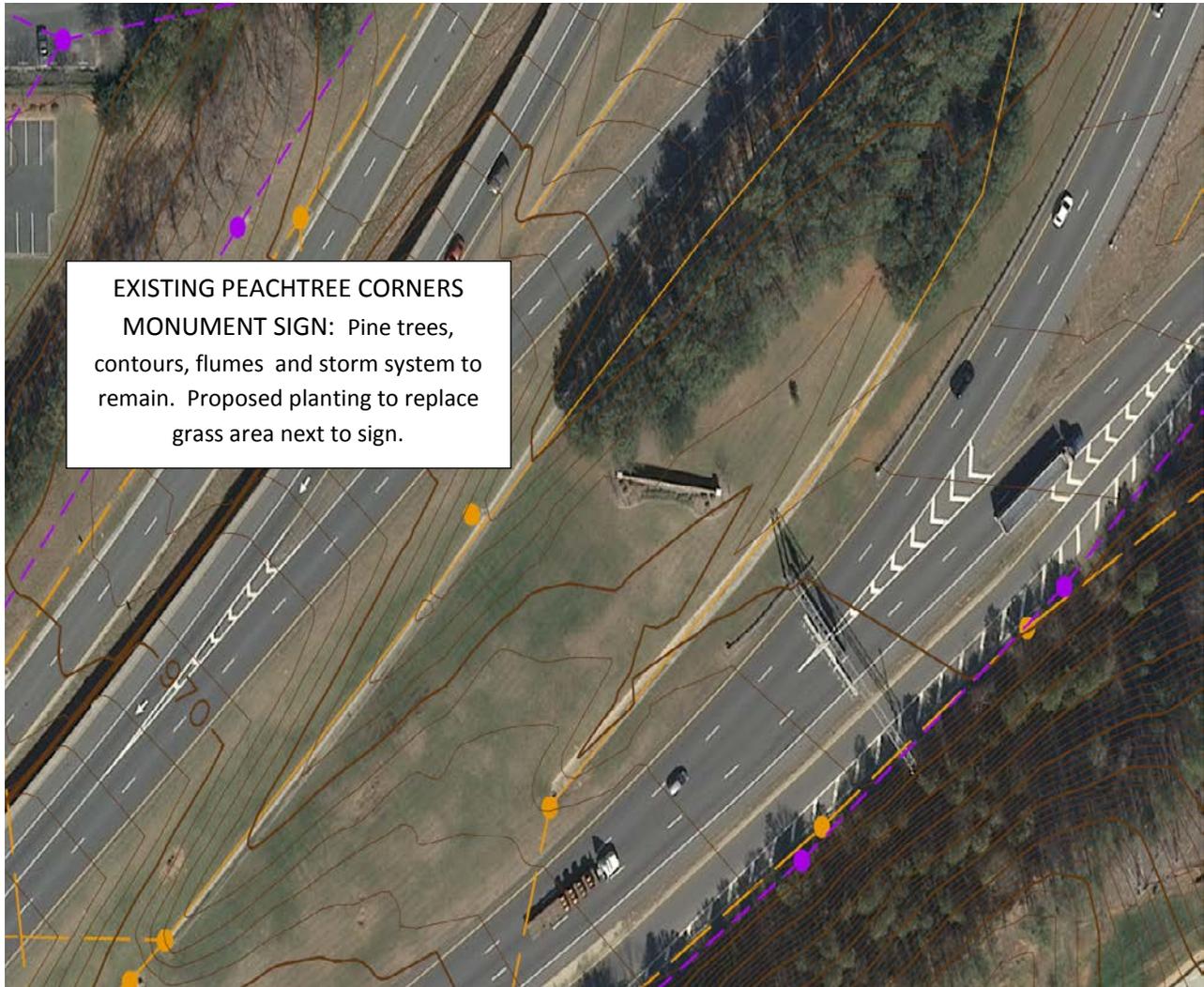
NTS



SR 141 Peachtree Industrial Boulevard at
Peachtree Parkway

FEBRUARY 2014

GATEway Grant Program – Existing Conditions



The maximum speed limit is 45 MPH. There are no plans to change this intersection.



SR 141 Peachtree Industrial Boulevard
at Peachtree Parkway

FEBRUARY 2014

Site Analysis

The site is located in the island just west (to the left) of the north bound fork of Peachtree Parkway (141) and Peachtree Industrial Boulevard (*figure 1*). At this location, both thoroughfares are limited access and both are nearing their intersections with Holcomb Bridge Road. A 62' x 6'6" sign structure announcing "Peachtree Corners" is centered on the site (*figure 2*). The sign is set back approximately 50' from the north bound and 50' from the south bound roadway. The sign is oriented towards, and visible only, to north bound traffic. A thicket of mature pine trees is located to the rear of the sign and serves to block it from the view of south bound traffic (*figure 3*). Adequate area exists behind the sign to plant flowering trees without disturbing any pine trees. Concrete drainage ditches parallel each roadway but do not encroach into the proposed improvement area. Drainage around the existing sign appears to be excellent.



Figure 1 Overview of the site

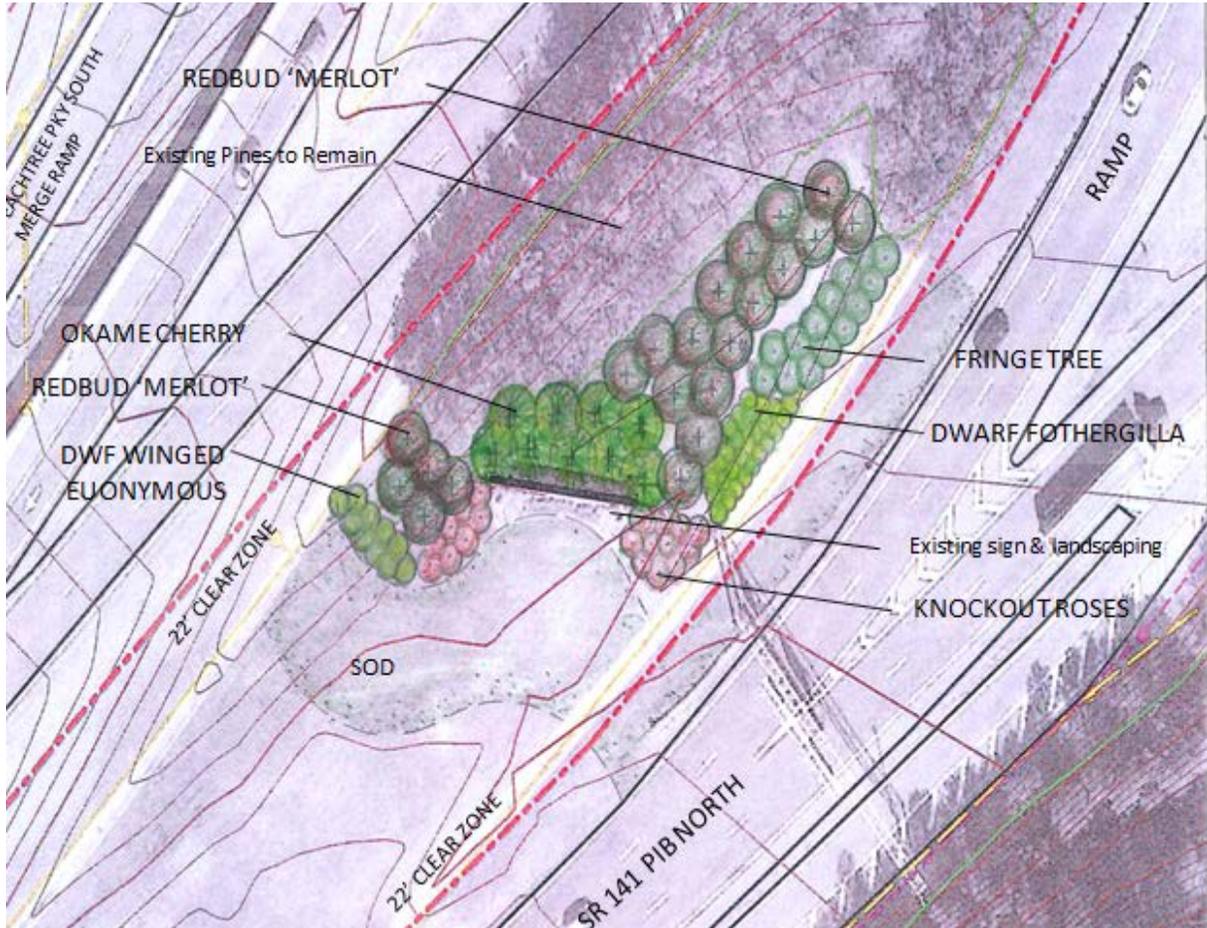


Figure 2 – Facing north from Northbound Lane



Figure 3 Facing east from south bound lane - sign is not, nor is it intended to be, in the field of view of south bound traffic

GATEway Grant Program – Conceptual Landscape Drawing



SCALE: 1" = 50'



SR 141 Peachtree Industrial Boulevard at
Peachtree Parkway

FEBRUARY 2014

GATEway Grant Program- COST ESTIMATE

25% max

30% min

COMMON NAME	SIZE	UNIT	APPROX. QNTY	APPROX. UNIT COST	SPECIES COST
FRINGE TREE	3.5"	CALIPER	15	\$450.00	\$6,750.00
OKAME CHERRY	4"	CALIPER	10	\$450.00	\$4,500.00
REDBUD 'MERLOT'	3.5"	CALIPER	21	\$500.00	\$10,500.00
			46		
BURNING BUSH	5	GALLON	22	\$50.00	\$1,100.00
DWARF FOTHERGILLA	5	GALLON	50	\$55.00	\$2,750.00
KNOCKOUT ROSE	5	GALLON	19	\$55.00	\$1,045.00
			91		
BROWN MULCH		CY	100	\$48.00	\$4,800.00
BERMUDA SOD		SF	20000	\$0.75	\$15,000.00
SOIL PREPARATION & HERBICIDE		SF	33000	\$0.10	\$3,300.00

TOTAL

\$49,745.00

GATEway Grant Program – Long Term Maintenance Plan

Peachtree Corners (SR 141) Long-Term Maintenance Plan

Peachtree Corners will serve as monitor and overseer for the regular maintenance of the landscape improvements along the SR 141 monument sign. The City will contract the scheduled maintenance to include but not limited to the following: mowing, edging, trimming, blowing, flower maintenance, and litter control.

Maintenance Schedule

March 1- November 30 (42 visits)

Mowing
Edging
Blowing
Fertilizing all plants (early spring)
Tip pruning & shaping of shrubs
Replenish mulch (4)
Watering
Litter Patrol

December 1 thru February 14 (10 visits)

Leaf removal
Pruning of shrubs & trees
Pre-emergent herbicide (1)
Post-emergent herbicide (2)
Litter Patrol
Mulch application

Peachtree Corners will fund the maintenance of this project through the general fund.

Estimated Annual Cost Projections

1	Labor (52 visits): 4-man crew	\$5000
2	Equipment usage: tractors, Dump truck, crew cab, edgers, blowers, weed eaters	\$1000
3	Water: water truck (weather dependent)	\$3000
4	Fertilizer/ weed control	\$2000
5	Mulch	\$2000
6	Plant and Bed replacement/repair	\$500
	Annual Maintenance Cost Projection	\$13,500



SR 141 Peachtree Industrial Boulevard
at Peachtree Parkway

FEBRUARY 2014



Memo

TO: Mayor and Council

CC: Julian Jackson, City Manager

FROM: Diana Wheeler, Community Development Director

DATE: January 17, 2014

SUBJECT: 2013 Year End Report

2013 was Peachtree Corners' first full year in operation. However, not all of the City's services were fully in place throughout the entire year. Code Enforcement, for example, was not fully staffed until August and the City's new Trash Collection Service had not been fully implemented by year end. Nevertheless, there is now twelve months of data that has been collected and can be used as a base line for today and analyzed over time.

Below and on the following two pages is a list of metrics that were used to track the core services that the City provides. Although the list is intended to be comprehensive, it is certainly not exhaustive and additional metrics could be added should additional information be sought.

This list also serves as a Table of Contents to identify the page where the information associated with each metric can be found within this report.

2013 - Year End Activity Report

Building Division Metrics:

- | | | |
|----|---|--------|
| 1) | Total # of residential permits issued | page 1 |
| 2) | # of new home permits issued by type –
single family detached; townhouse; condo; apartment | page 2 |
| 3) | # of residential addition/renovation permits | page 2 |
| 4) | # of misc. residential permits (i.e. water heater, alarms) | page 2 |
| 5) | Total # of commercial permits issued | page 1 |

a)	# of new commercial building permits issued by type – office, restaurant, retail, industrial	page 2
b)	# of commercial additions/ renovations/ interior finishes	page 2
c)	# of misc. commercial permits (mech., elect., plumb, etc.)	page 2
6)	Total # of sign permits issued	page 1
7)	Total # of temporary use permits issued	page 1
8)	Total # of inspections made	page 1
9)	Total # of plans reviewed (for buildings, interiors, signs, etc.)	page 1

Development Review Metrics

1)	Total # of development plans reviewed	page 3
2)	Total # of development permits issued	page 3
3)	Total # of Overlay Design plan reviewed	page 3
4)	Total # of Final Plats approved	page 3
5)	Total # of Administrative Variances approved	page 3
6)	Total # of Zoning Certifications issued	page 3
7)	Total # of Development Bonds received	page 3
8)	Total # of tree permits issued	page 3

Public Hearing Metrics

1)	Total # of public hearing applications processed	page 4
2)	Public hearings by type – SUP, RZ, CIC,V, PH	page 4
3)	Total # of legal ads placed	page 4
4)	Total # of notifications mailed	page 4
5)	Total # of Ordinances adopted	page 4

Code Enforcement Metrics:

- 1) Total # of Cases page 5
- 2) Cases by type: outdoor storage, junk car, no business license, etc. page 6
- 3) Total # of Notices of Violations issued by type
– tall grass, junk car, property maintenance, illegal sign, etc. page 7
- 4) Total # of Summons issued page 5
- 5) Total # of court cases adjudicated page 5
- 6) Total # of cases resolved through voluntary compliance page 5

Business License Metrics:

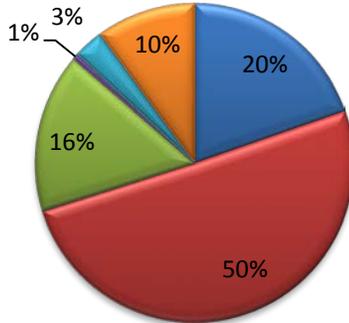
- 1) Total # of business licenses issued page 8
 - a. Business licenses issued by type – restaurant, retail, office, etc. page 9
 - b. Total # of new businesses in 2013 page 8
 - c. Total # of license renewals page 8
 - d. # of 2012 licenses discontinued, expired, or not renewed page 8
- 2) Total # of alcohol beverage licenses issued page 8
 - a. Alcohol beverage license issued by type – restaurant, hotel, etc. page 10
 - b. Total # of new alcohol licenses in 2013 page 8
 - c. Total # of license renewals page 8
 - d. # of 2012 licenses discontinued, expired, or not renewed page 8

Trash Collection Metrics

- 1) Total # of trash bills sent page 11
- 2) Total # of payments received page 11
- 3) Collection Rate as of year-end page 11

Permits and CO's Issued

- Total Residential Permits
- Total Commercial Permits
- Total Sign Permits
- Total Temporary Use Permits
- Demolition Permits
- Total Certificates of Occupancy

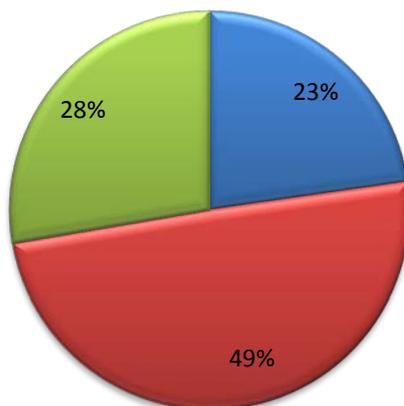


Permits / CO's Issued

Total Residential Permits	182
Total Commercial Permits	467
Total Sign Permits	149
Total Temporary Use Permits	6
Demolition Permits	28
Total Certificates of Occupancy	93

Building Division Activity

- Total Permits Issued
- Total Inspections Performed
- Total Plans Reviewed

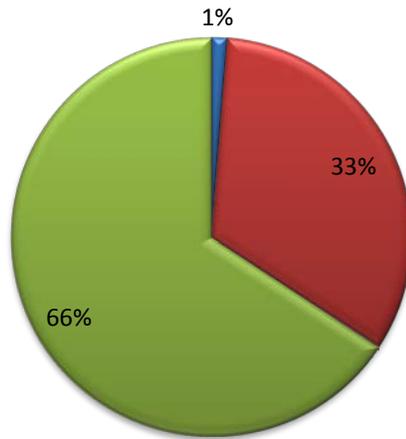


Building Division Activity

Total Permits Issued	804
Total Inspections Performed	1753
Total Plans Reviewed	979

Residential Permit by Type

■ New Commercial Building
 ■ Interior Remodel
 ■ Misc. (incl. mech./elec./plumb.)

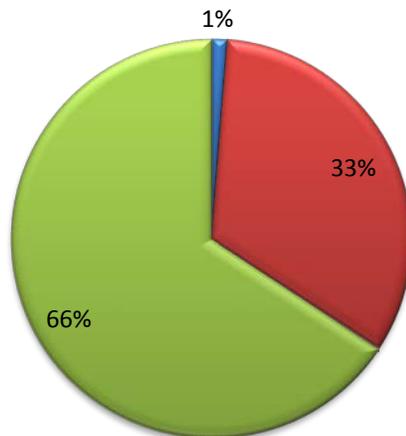


Residential Permit Types

New Home	52
Additions / Renovations	120
Misc. (pools, sheds, etc.)	10

Commercial Permit by Type

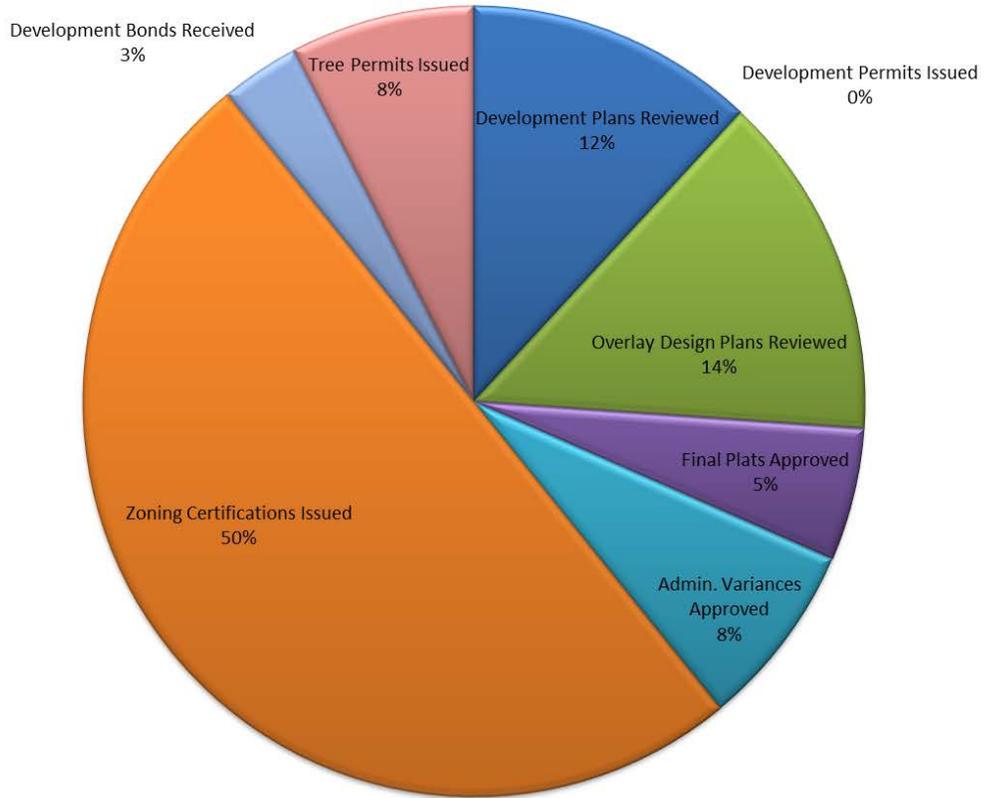
■ New Commercial Building
 ■ Interior Remodel
 ■ Misc. (incl. mech./elec./plumb.)



Commercial Permit Types

New Commercial Building	6
Interior Remodel	156
Misc. (incl. mech./elec./plumb.)	311

Development Review

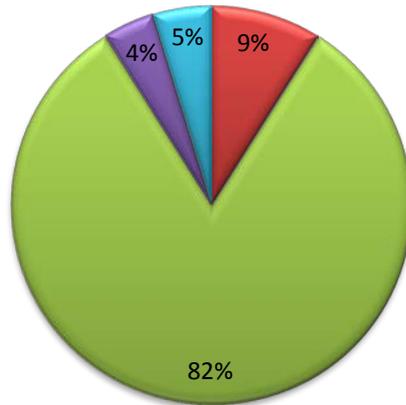


Development Review

Total # of development plans reviewed	11
Total # of development permits issued	6
(residential and river corridor plans not tracked in 2013)	
Total # of Overlay Design plan reviewed	13
Total # of Final Plats approved	5
Total # of Administrative Variances approved	7
Total # of Zoning Certifications issued	46
Total # of Development Bonds received	3
Total # of tree permits issued	7
Total	98

Public Hearings

■ Legal ads placed ■ Notifications mailed ■ Ordinances adopted ■ Applications processed

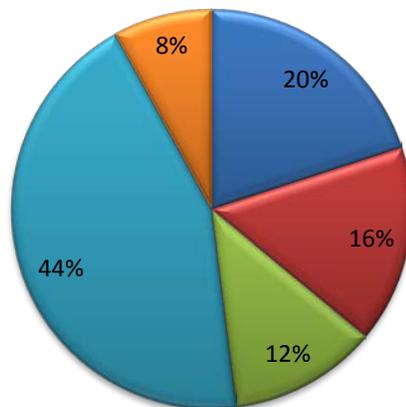


Public Hearings

Applications processed	25
Legal ads placed	47
Notifications mailed	432
Ordinances adopted	22

Application by Type

■ RZ ■ CIC ■ V ■ SUP ■ PH

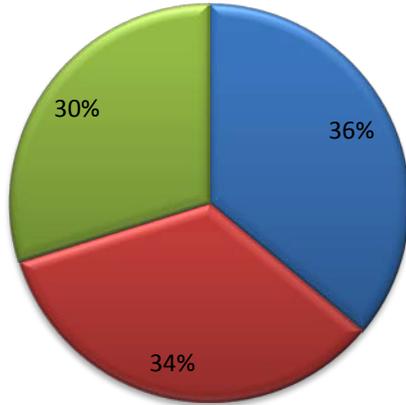


Application by Type

Special Use Permit	11
Rezoning	5
Change in condition	4
Variance	3
Public Hearing	2

Code Enforcement Cases

■ Total Commercial Cases
 ■ Total Residential Cases
 ■ Total Notices of Violation

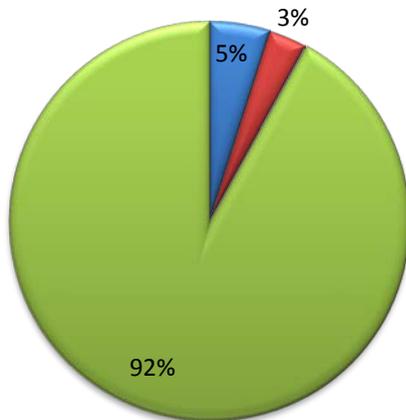


Code Enforcement Cases

Total Number of Cases	518
Total Commercial Cases	266
Total Residential Cases	252
Total Notices of Violation	220

Code Enforcement Compliance

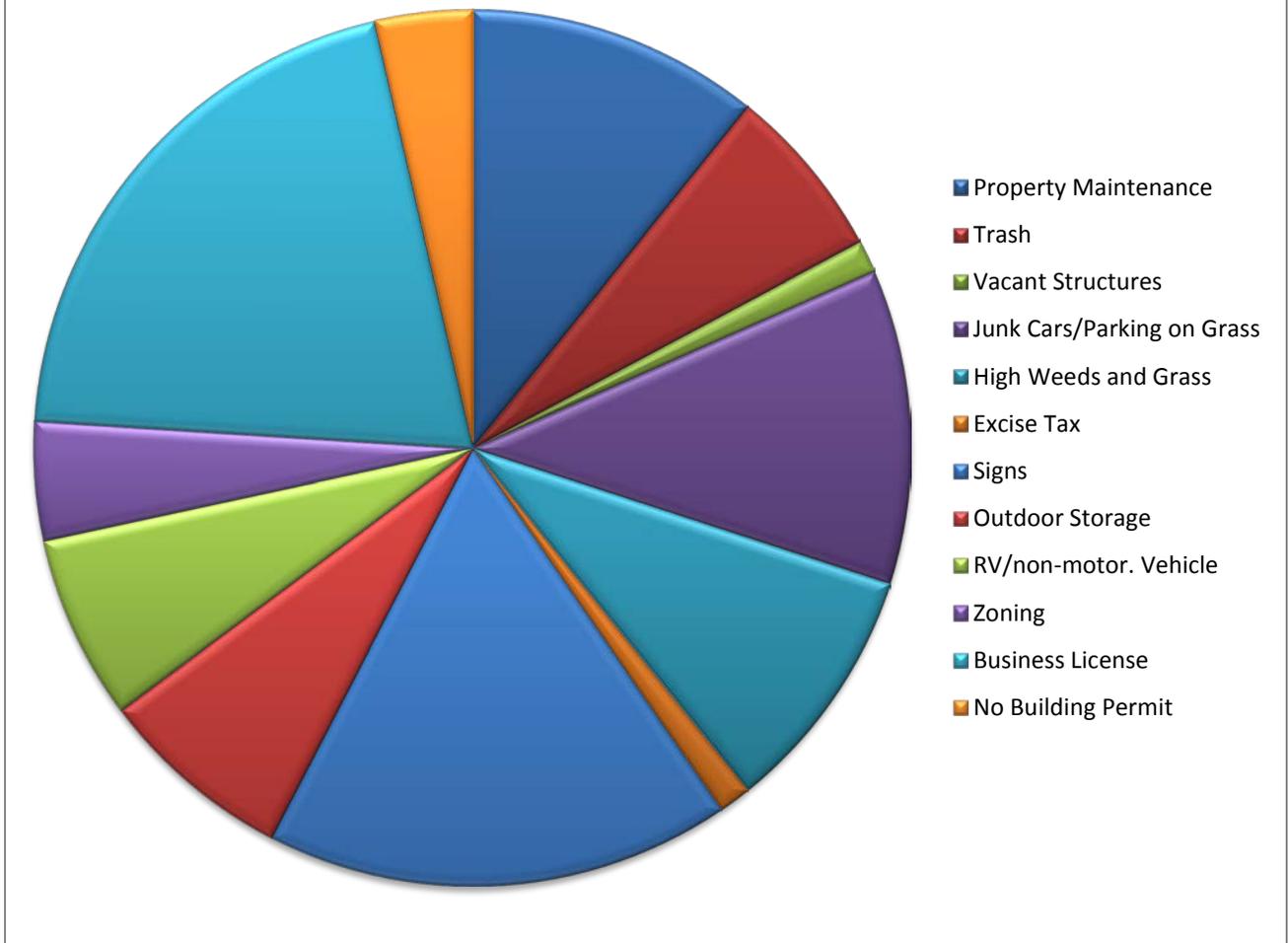
■ Summons Issued
 ■ Court Cases Adjudicated
 ■ Voluntary Compliance



Code Enforcement Compliance

Summons Issued	16
Court Cases Adjudicated	10
Voluntary Compliance	300

Code Enforcement *Violations* by Type

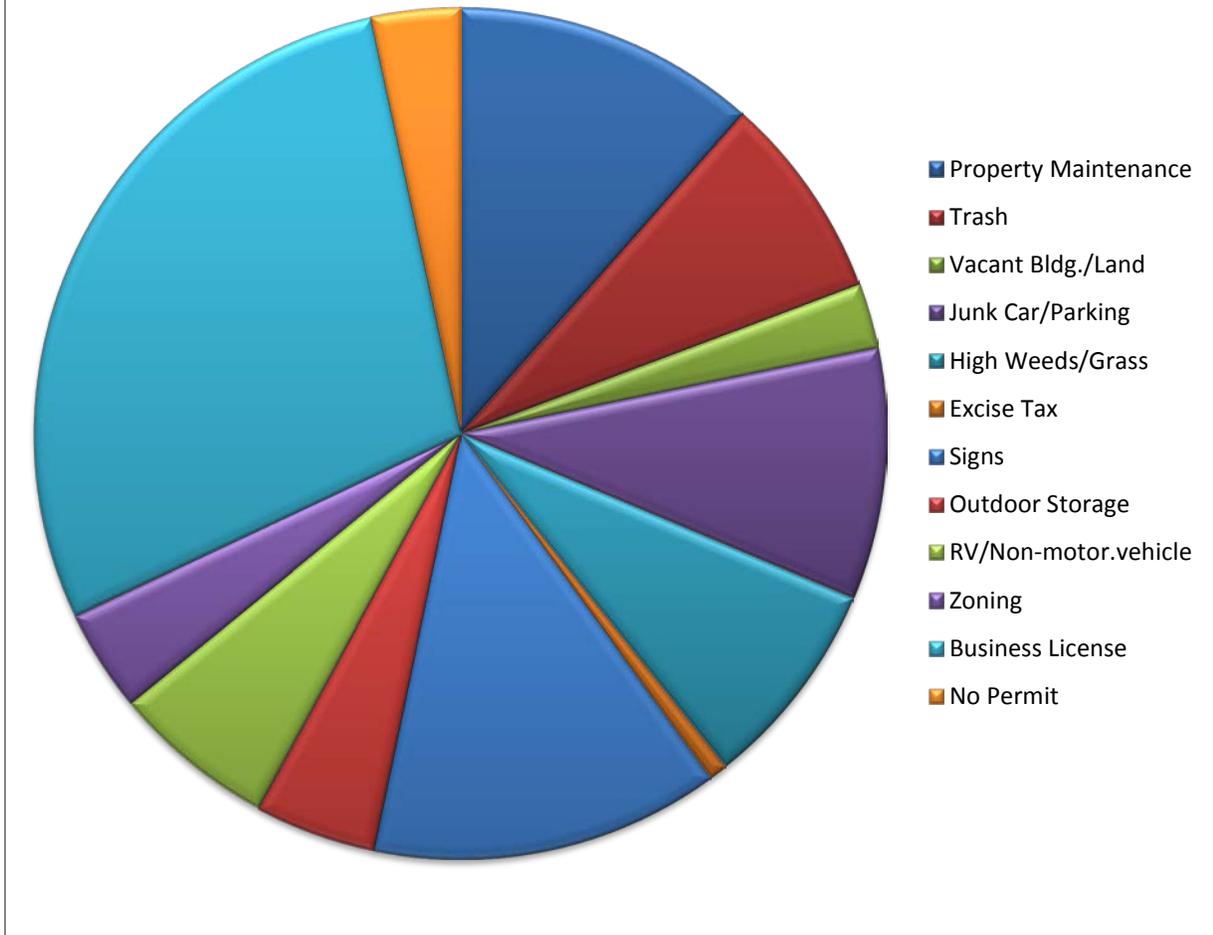


Code Enforcement Violations by Type

Property Maintenance	27
Trash	16
Vacant Structures	3
Junk Cars/Parking on Grass	29
High Weeds and Grass	23
Excise Tax	3
Signs	43
Outdoor Storage	18
RV/Non-motor. Vehicle	17
Zoning	11
Business License	51
No Building Permit	9
Total*	250

***(some violations are multiple types)**

Code Enforcement Cases by Type



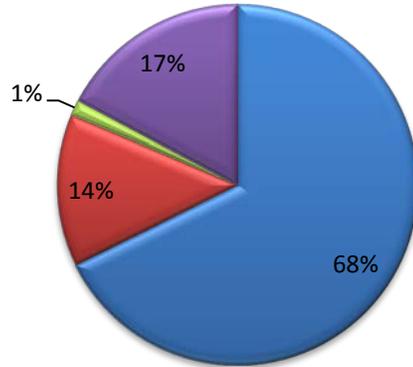
Code Enforcement Cases by Type

Property Maintenance	65
Trash	44
Vacant Bldg./Land	14
Junk Car/Parking	54
High Weeds/Grass	45
Excise Tax	4
Signs	75
Outdoor Storage	26
RV/Non-motor. Vehicle	35
Zoning	22
Business License	162
No Permit	19
Total*	565

*(some cases are multiple types)

Business Licenses

■ Business License renewals ■ New Business Licenses
■ Licenses discont. or expired ■ Licenses Pending

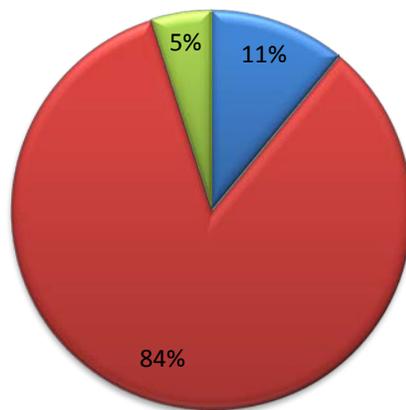


Business Licenses

Business License Renewals	1897
New Business Licenses	382
Licenses Discontinued or Expired	39
Licenses Pending	483

Alcohol License

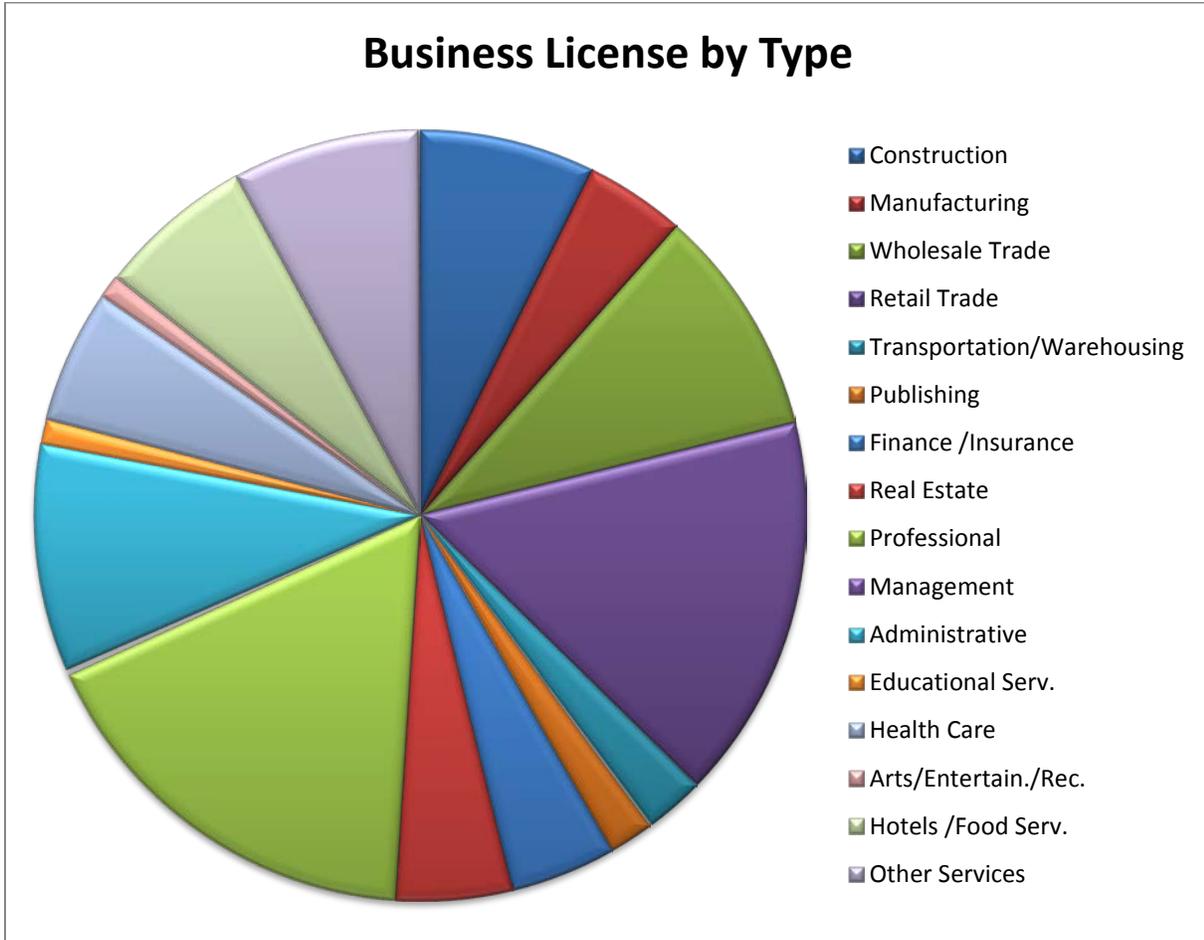
■ New Licenses Issued ■ Renewals Issued ■ Disc./Expired



Alcohol License

New Licenses Issued	9
Renewals Issued	69
Disc./Expired	4

Business License by Type

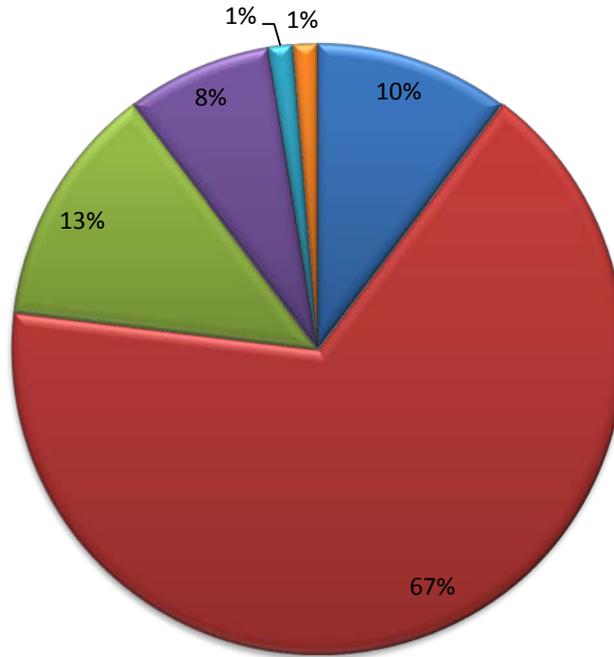


Business License by Type

Construction	167
Manufacturing	96
Wholesale Trade	219
Retail Trade	369
Transportation/Warehousing	57
Publishing	43
Finance /Insurance	101
Real Estate	111
Professional	391
Management	6
Administrative	217
Educational Services	24
Health Care	127
Arts/Entertain./Rec.	22
Hotels /Food Services	149
Other Services	178
Agriculture	2
Total	2279

Alcohol License by Type

■ Grocery /Pharmacy ■ Restaurants ■ Gas Stations ■ Hotels ■ Wholesale ■ Growler

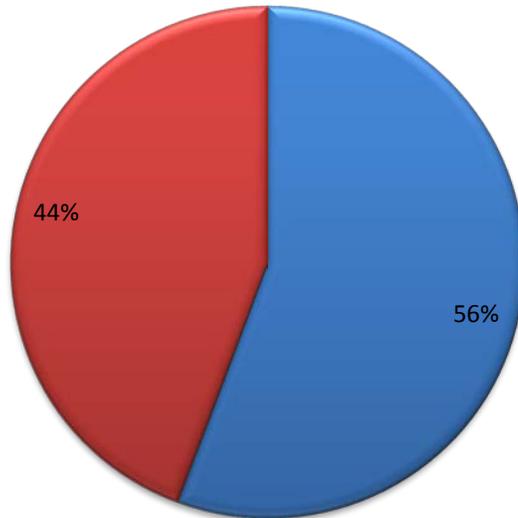


Alcohol License by Type

Grocery /Pharmacy	8
Restaurants	52
Gas Stations	10
Hotels	6
Wholesale	1
Growler	1
Total	78

Trash Collection

■ Total # of Trash Bills Sent ■ Total # of Payments Received



Trash Collection

Total # of Trash Bills Sent	9524
Total # of Payments Received	7579
Collection Rate as of 12/31/13	79.5%