CITY OF PEACHTREE CORNERS
SPECIAL CALLED MEETING MINUTES
April 17, 2012 @ 7:30pm

The Newly Elected Mayor and Council of the City of Peachtree Corners held a Special Called Meeting on Tuesday, April 17, 2012 at 7:30pm. Having been sworn in by the Honorable Gwinnett County Superior Court Judge Warren Davis, in a ceremony hosted by the United Peachtree Corners Civic Association on Sunday, April 15, 2012, this INAUGURAL Special Called Meeting was held at Christ the King Lutheran Church, located at 5575 Peachtree Parkway, Peachtree Corners, Georgia 30092. The following were in attendance:

Mayor	Mike Mason
Council Member	Phil Sadd, Post 1
Council Member	James Lowe, Post 2
Council Member	Alex Wright, Post 3
Council Member	Jeanne Aulbach, Post 4
Council Member	Lorri Christopher, Post 5
Council Member	Weare Gratwick, Post 6

PLEDGE OF ALLEGIANCE: Led by Mayor Mason.

OPENING COMMENTS: Mayor Mason welcomed everyone to tonight's meeting and introduced Ms. Joan Jones who will be assisting with this meeting. He thanked Council Member Lowe for the city banners and signs for this meeting. In addition, Mayor Mason explained the procedure for public comments, stating this is an additional opportunity for the council to receive feedback from anyone on any topic and noted that in order to hear from as many people as possible, there will be a three (3) minute time limit per speaker, and asked for anyone wishing to speak to please complete a "Public Comment Card" and state their name and address for the record.

PUBLIC COMMENT: Mayor Mason called for Public Comment. Mr. Ed Stiles addressed the council regarding his concern on the appointment of a City Attorney and City Clerk that currently work for another city.

REPORTS and PRESENTATIONS:

NEW BUSINESS: Attorney William (Bill) Riley presented information to the Mayor and Council on his experience in working with new cities such as Sandy Springs, Dunwoody and Johns Creek and briefly explained the legislation and projects this Mayor and Council will address in the first few months of city hood, i.e. transitional services, land use and zoning issues along with policy developments. He offered the various services he is able to provide.

APPOINTMENT OF ACTING CITY ATTORNEY: After Mr. Riley's presentation Mayor Mason asked for consideration of Resolution 2012-04-01 approving the appointment of Acting City Attorney William Riley. Council Member Christopher motioned, seconded by Council Member Lowe to approve this resolution appointing William Riley, Acting City Attorney. During discussion Council Member Gratwick reiterated this is an interim position and Council Member Sadd voiced his appreciation on the extensive experience of Mr. Riley in the startup of a city. There being no further discussion, Mayor Mason called the motion and the motion carried unanimously. (***RESOLUTION 2012-04-01)***

APPOINTMENT OF ACTING CITY CLERK: Mayor Mason asked Ms. Jones to review her work experience. After Mrs. Jones' presentation, Mayor Mason asked for consideration of Resolution 2012-04-02 approving the appointment of an Acting City Clerk. Council Member Gratwick motioned, seconded by Council Member Wright to approve this resolution appointing Joan Jones, Acting City Clerk. During discussion, Ms. Jones, when asked by Council Member Lowe, confirmed she is able to work with the City of Peachtree Corners and Council Member Sadd reiterated this is an interim position. There being no further discussion, Mayor Mason called the motion and the motion carried unanimously. ***(RESOLUTION 2012-04-02)***

DESIGNATION OF LEGAL ORGAN: Attorney Riley reviewed the Resolution 2012-04-02 designating the Gwinnett Daily Post as the legal organ for the City of Peachtree Corners so that all Public Notices, Meeting Notices and such will be published. Council Member Aulbach motioned, seconded by Council Member Christopher to approve this Resolution designating Gwinnett Daily Post as the city's legal organ. During discussion Mayor Mason asked for clarification that the website will still be utilized for notifications, Clerk Jones noted the website will have all notices and meetings along with the agenda packets, in addition, there will be an Agenda Summary posted within 24 hours after the scheduled meeting and the minutes will be posted on the website once they are approved by Mayor and Council. There being no further discussion, Mayor Mason called the motion and the motion carried unanimously. ***(RESOLUTON 2012-04-03)***

GMA PUBLIC OFFICIALS INSURANCE: Attorney Riley reviewed this Action Item regarding the need for this insurance to be in effect and explained Georgia Municipal Association has offered to issue coverage until such time the city is able to send out formal bids. This action would approve having Director and Officer Insurance thru GMA and would give authorization to execute the necessary documents. Council Member Gratwick motioned, seconded by Council Member Wright to approve this type of insurance thru GMA. There being no discussion, the motion carried unanimously. ***(ACTION ITEM)***

NOTIFICATION TO GWINNETT COUNTY: Attorney Riley outlined this Action Item and the need to give Gwinnett County notification regarding ancillary services and he needs the authority from council to proceed with the process as there is a sixty day (60) window once the process begins in order to be ready by July 1st. Council Member Aulbach motioned, seconded by Council Member Christopher to approve this Action Item and notify Gwinnett County regarding Certain Services to the new City of Peachtree Corners, Georgia. There being no further discussion, the motion carried unanimously. ***(ACTION ITEM)***

CITY STARTUP CONSULTANTS: Attorney Riley introduced and asked John Kachmar to address the council regarding his thoughts on the process of starting up a city. Mr. Kachmar explained how he and Mr. McDonough would work jointly in an executive search for a city manager and various projects that need to be done during this same time such as a revenue forecasting, service delivery overviews, communication plan, governing system, work location site, etc. He presented an engagement letter to the Mayor and Council and briefly reviewed his work experience. Council Member Aulbach motioned, seconded by Council Member Lowe to approve and authorize the hiring of consultants John McDonough and John Kachmar to assist with the startup of the city. During discussion, Mayor and Council expressed having the right city manager in place as soon as possible will assist with all the other plans, the need to build the city's foundation the right way and the benefits of the learning curve from the consultants experience will only accelerate their goals for the city. When asked by Council Member Sadd, Mr. Kachmar explained they want to give the city a good product and are looking at approximately 120-150 day timeframe. There being no further discussion, Mayor Mason called the motion and the motion carried unanimously. ***(ACTION ITEM)***

STRATEGIC PLANNING FACILITATOR: Mr. Kachmar gave a synopsis of the work Lyle Sumek does for

cities all over the United States, explaining he has a Doctorate in Governance, has been the City Manager of San Diego; his process is to conduct interviews with Council Members and Mayors and they work together to develop a consensus driven plan for 1-5 years or longer. He offered that with the City of Peachtree Corners it will probably be a 12-18 month strategic plan and some long term planning; the plans offer the Mayor and Council performance metrics to make sure things are on track and the staff knows the goals for the city. Council Member Sadd motioned, seconded by Council Member Gratwick to approve the Action Item and authorize the hiring of Lyle Sumek & Associates to help develop a Strategic Plan for Peachtree Corners. There being no further discussion, the motion carried unanimously. ***(ACTION ITEM)***

MAYOR'S COMMENT: Mayor Mason thanked everyone for attending and extended the council's appreciation to Christ the King Lutheran Church for allowing this Inaugural meeting and their support of the city. He asked everyone to please go the interim website at www.cityofpeachtreega.com for all the meetings and notice information.

Mayor Mason announced there was no need for an **Executive Session** and called for a motion to adjourn.

ADJOURNMENT: Council Member Christopher motioned, seconded by Council Member Wright to adjourn the meeting. There being no further discussion, the motion carried unanimously and the meeting was adjourned.

Approved,

Mike Mason

Mike Mason, Mayor

Attested,

Joan Jones, Acting City Clerk