

CITY OF PEACHTREE CORNERS
SPECIAL CALLED COUNCIL MEETING MINUTES
June 5, 2012 @ 7:30PM

The Mayor and Council of the City of Peachtree Corners held a Special Called Meeting on Tuesday, June 5, 2012 at 7:30pm. This Special Called Meeting was held at Robert D. Fowler YMCA located at 5600 West Jones Bridge Road in Peachtree Corners, Georgia 30092. The following were in attendance:

Mayor	Mike Mason
Council Member	Phil Sadd, Post 1 - Absent
Council Member	James Lowe, Post 2
Council Member	Alex Wright, Post 3
Council Member	Jeanne Aulbach, Post 4
Council Member	Lorri Christopher, Post 5
Council Member	Weare Gratwick, Post 6
Acting City Attorney	Bill Riley
Acting City Clerk	Joan Jones
Consultant	John Kachmar

PLEDGE OF ALLEGIANCE: Led by Mayor Mason.

OPENING REMARKS: Mayor Mason thanked everyone for attending. He remarked on the upcoming Call Center presentation and the need to have something in place July 1st.

PUBLIC COMMENT: No Public Comments made

REPORTS & PRESENTATIONS: Consultant John Kachmar introduced Kristin Howlett with CH2M Hill who presented a PowerPoint outlining what and how a **Call Center** operates. Ms. Howlett explained how customer service is rendered through call resolutions; how a Call Center is a centralized point of information for the citizens of Peachtree Corners and how it can enhance office staff time, as they would not need to respond to general questions such as hours of operation and location of city hall. There was a brief discussion of the estimated call volume, cost, time of contract and number of employees needed. Mr. Kachmar reviewed how other new cities work with a call center and he clarified the difference between Call Center Services, 911 Calls and 311 Calls.

Mr. Kachmar reported on the City Manager Search, have received 48 applicants with 70% of those applicants being out of state applicants.

NEW BUSINESS:

Acting City Attorney Riley presented a boiler plate copy of a **City Hall Lease Agreement** from 45 TechPark, LLC regarding the property located at 147 Technology Park for possible use as a city hall facility. He explained this draft needs council discussion and direction. Mr. Kachmar reviewed with council the cost per square foot, the cost for improvement allocations, etc. There

was council discussion on the various buildings they have been reviewed and the overall needs of this particular building such as carpet/blinds/painting/ceiling tiles, parking, canopy, signage, safety, etc. In addition, the time frame was reviewed and Attorney Riley noted the next step would be for council to consider approving the lease with the discussed changes/cost and authorizing the Consultants and Attorney to negotiate the lease agreement in the best interest of the city. There was council consensus they wanted to review the final version. Council Member Wright motioned, seconded by Council Member Gratwick to allow the Consultants and Attorney to work on the negotiation of this lease agreement as proposed in the guidelines given tonight and to give authorization to the Mayor to consider the proposal; and to have the final agreement presented to council for review. There being no further discussion, the motion carried unanimously. (***ACTION ITEM***)

Mayor Mason briefed council on his discussion with Lamar Norton, Executive Director of the **Georgia Municipal Association** and the benefits of joining this organization. He explained Mr. Norton has authorized the waiving of the membership fees for the first year. Mr. Kachmar explained this is a service organization that provides municipal training, provides lobbyist to help with legislation, they can provide various types of insurance and benefits for municipal employees as a pooled resource. Council Member Lowe motioned, seconded by Council Member Christopher to approve the one year free membership into the Georgia Municipal Association. There being no further discussion, the motion carried. (***ACTION ITEM***)

The **FIRST READ of an Ordinance** to set and Adopt the Fiscal Year for the City of Peachtree Corners, Georgia as July 1st through June 30th and or other purposes was held. (***First Read Only***)

Attorney Riley presented a Resolution establishing the meeting calendar for council consideration. There was discussion of the effective date and meeting each Tuesday of the month. Attorney Riley explained this resolution does not prohibit council from cancelling meetings or calling for additional meetings, however any changes would need to meet the public notice requirements. Council Member Christopher motioned, seconded by Council Member Gratwick to approve Resolution 2012-06-04 establishing a Regular Meeting Calendar for the 2012 Calendar Year with an effective date of June 19th, 2012. There being no further discussion, the motion carried unanimously. (***Resolution 2012-06-04***)

MAYOR'S COMMENTS: Mayor Mason thanked everyone for attending.

EXECUTIVE SESSION: No Executive Session

ADJOURNMENT: Council Member Aulbach motioned, seconded by Council Member Christopher to adjourn. There be no further discussion, the meeting was adjourned.

Approved:

Mike Mason, Mayor

Attest:

Joan Jones, Acting City Clerk